



9555 Kings Charter Drive, Suite L  
Ashland, VA 23005

## Employment Application

Sugar Sweet considers applicants for all positions on the basis of qualifications and without regard to race, color, national origin, citizenship, religion, sex, pregnancy, age, disability, genetic information/history, military status, and/or any other legally protected characteristic or condition. This application will be considered active for 60 days from the date it is submitted. Consideration for employment after 60 days requires a new application.

Please fill out application completely.

First Name	Last Name	Date
Present Address	City	State
Zip	Are you at least 18 years of age?	
Home Phone (   )	Cell Phone (   )	
Position you are applying for:	Date you can begin work:	
If offered employment, can you submit evidence of your legal right to work in the United States?  <b>Yes or No</b>		

Please list at <b>least 3</b> individuals who are qualified to evaluate your capabilities, preferably managers, peers, or subordinates. <b>PLEASE DO NOT INCLUDE RELATIVES.</b>			
Name	Relationship	Title/Company	Phone
1.			(   )
2.			(   )
3.			(   )

### Employment History

Starting with your current or most recent employment, list all previous employers including self-employment, military service, summer and part-time jobs. Must be completed in full for each employer. Writing "see resume" is not acceptable. Use additional sheet if necessary to cover years of employment.			
1. Organization Name	Title	Start Date	End Date
Name and Title of Supervisor	Phone (   )	May we contact?	

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2.Organization Name	Title	Start Date	End Date
Name and Title of Supervisor	Phone ( )	May we contact?	
3.Organization Name	Title	Start Date	End Date
Name and Title of Supervisor	Phone ( )	May we contact?	
4.Organization Name	Title	Start Date	End Date
Name and Title of Supervisor	Phone ( )	May we contact?	

**Education**

Type of School	Name & Location	Degree/Area of Study	# Years Attended	Graduated
				Y/N
				Y/N
				Y/N

I hereby certify that all information contained in this application is true, complete and accurate to the best of my knowledge. I also authorize reference checks, the release of transcripts, and other personal information relative to my employment. I understand that any misstatement/misrepresentation or concealment of material facts or information may subject me to disqualification from competition for any position or termination of employment by Sugar Sweet.

**Signature** \_\_\_\_\_

**Date** \_\_\_\_\_

**Internal Use Only:**

Cat. A1  
\_\_\_\_\_

Cat. A2  
\_\_\_\_\_

Cat. A3  
\_\_\_\_\_

<b>Notes:</b>